



City of Saginaw

Flatwork, Parking, Paving, Drive Approach

Required Documents

- Contractors must be registered with the City of Saginaw
 - Must have proof of general liability insurance at minimum \$100,000 with the City of Saginaw listed as a certificate holder
- Permit application
- Plans that meet currently adopted codes and Saginaw ordinances

AFTER ALL PERMITS ARE APPROVED.

- Inspections
 - The inspection line is **817-232-4263**
 - Requests made before 7:30 a.m. will be inspected that day.
 - Requests made after 7:30 a.m. will be done the following day.
 - Please give permit number, permit address and type of inspection being requested.

Inspections

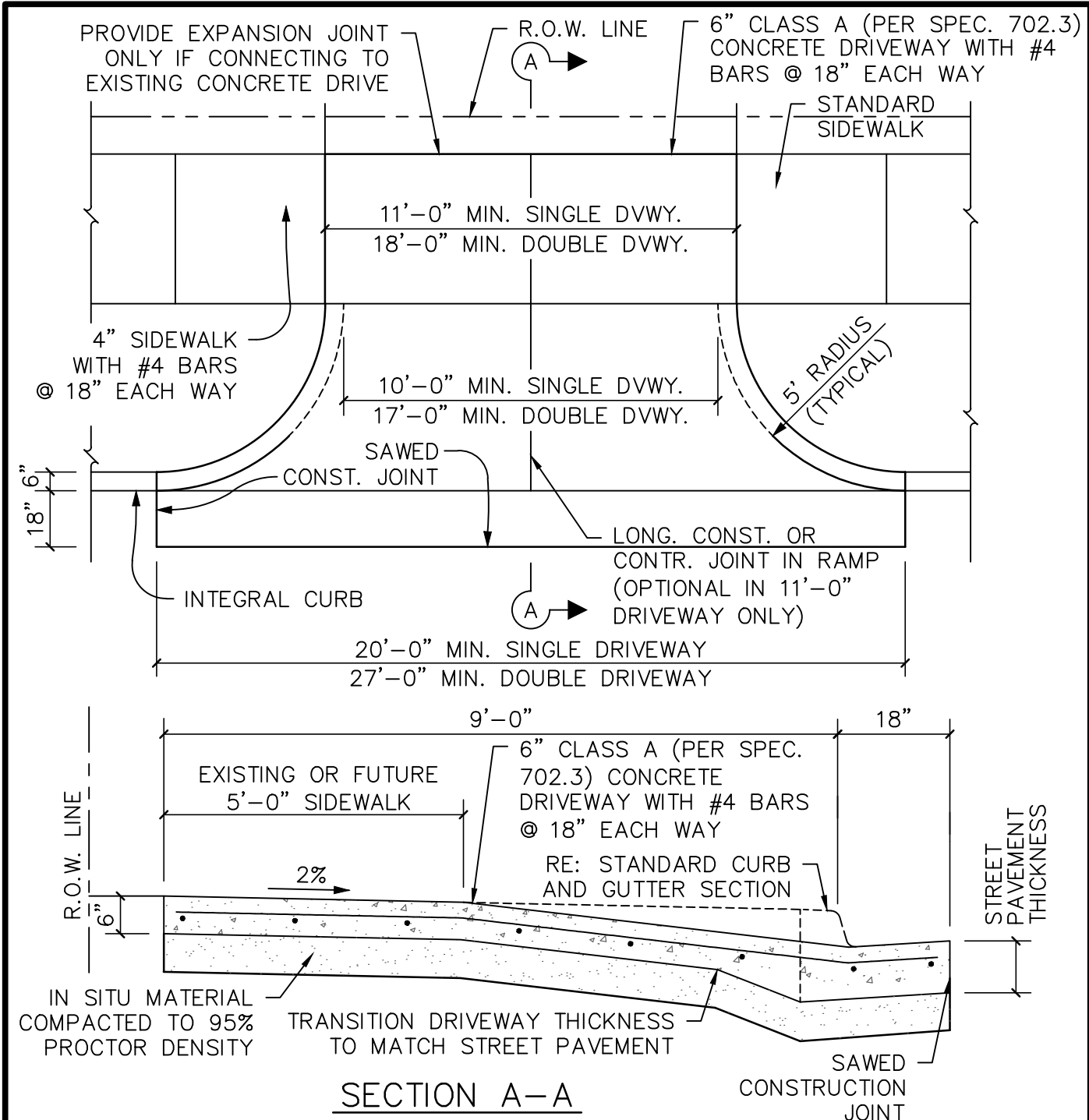
1. Pre pour (rebar)

Drive Approach Requirements

- Minimum 11 feet wide, no more than 18 feet wide
 - No more than two (2) drive approaches per property
- Minimum 5 feet radius, no more than 10 feet radius
- Minimum 5 feet away from obstruction such as Street light, Fire hydrant, and traffic signal poles.
- For more details please see [Appendix B-Subdivisions Article 7 Section 7.08 item G](#) of the City of Saginaw Code of Ordinances

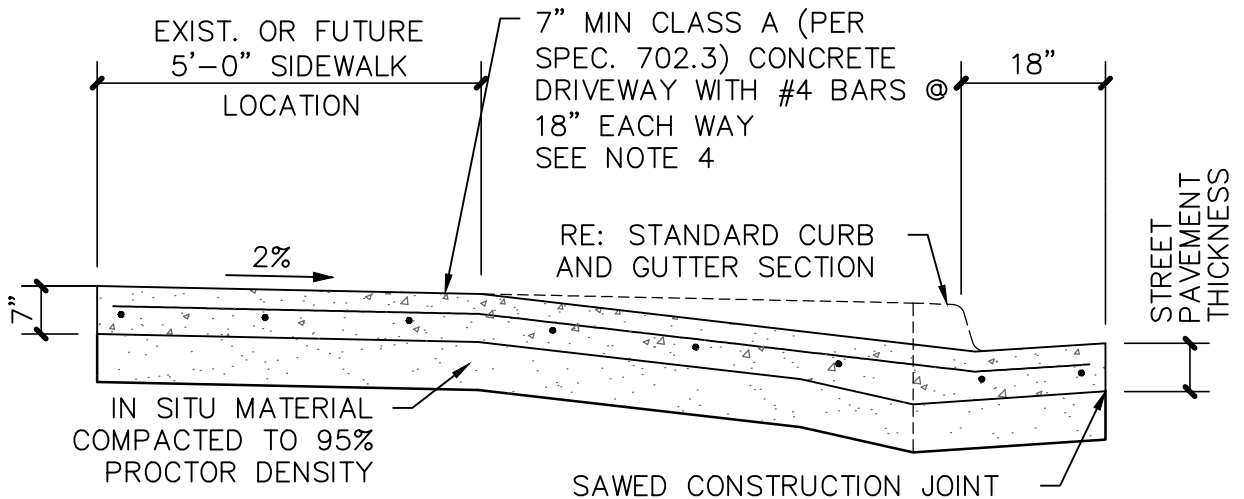
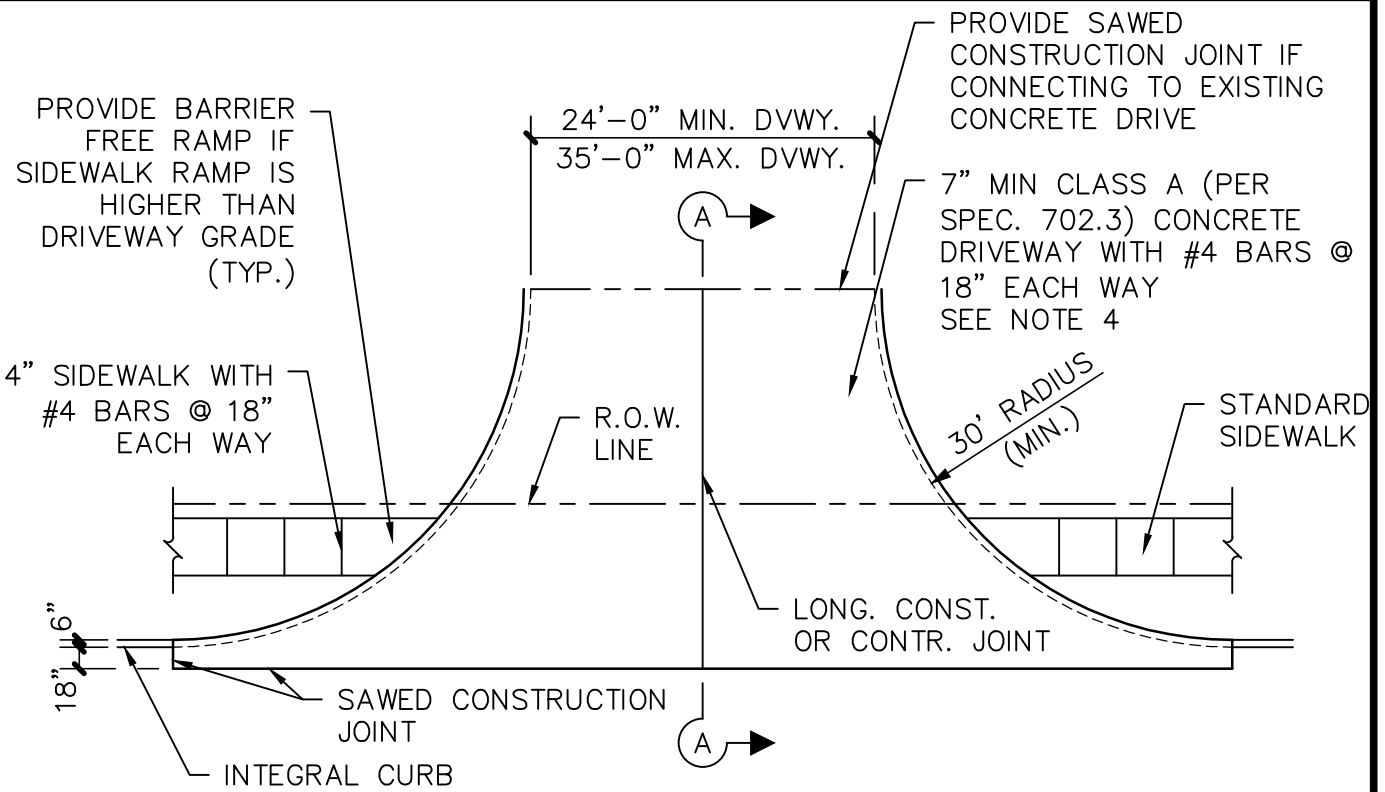
Parking, Paving, Flatwork Requirements

- For parking specifics please see [Chapter 10 Article XI Section 10-324](#) of the City of Saginaw Code of Ordinances
- All flatwork shall be minimum five (5) feet from property line
 - [Appendix A Zoning Article 9 Sec. 9-3 Drainage](#)
- No flatwork will be permitted to be located within utility easements
- No concrete allowed in city right-of-way unless it is approved by the Building Department



NOTES:

1. ALL SPEC. ITEM NUMBER REFERENCES SHALL REFERENCE THE 5TH EDITION OF THE NCTCOG STANDARD SPECIFICATIONS FOR PUBLIC WORKS CONSTRUCTION.
2. SIDEWALK SECTION THROUGH DRIVEWAY SHALL BE POURED SAME THICKNESS AS DRIVEWAY APPROACH (EXISTING SIDEWALK, IF ANY, SHALL BE REMOVED AND REPLACED).
3. EXISTING CURB AND GUTTER SHALL BE VERTICALLY SAWCUT. HORIZONTAL SAWCUTTING OF CURB NOT ALLOWED.

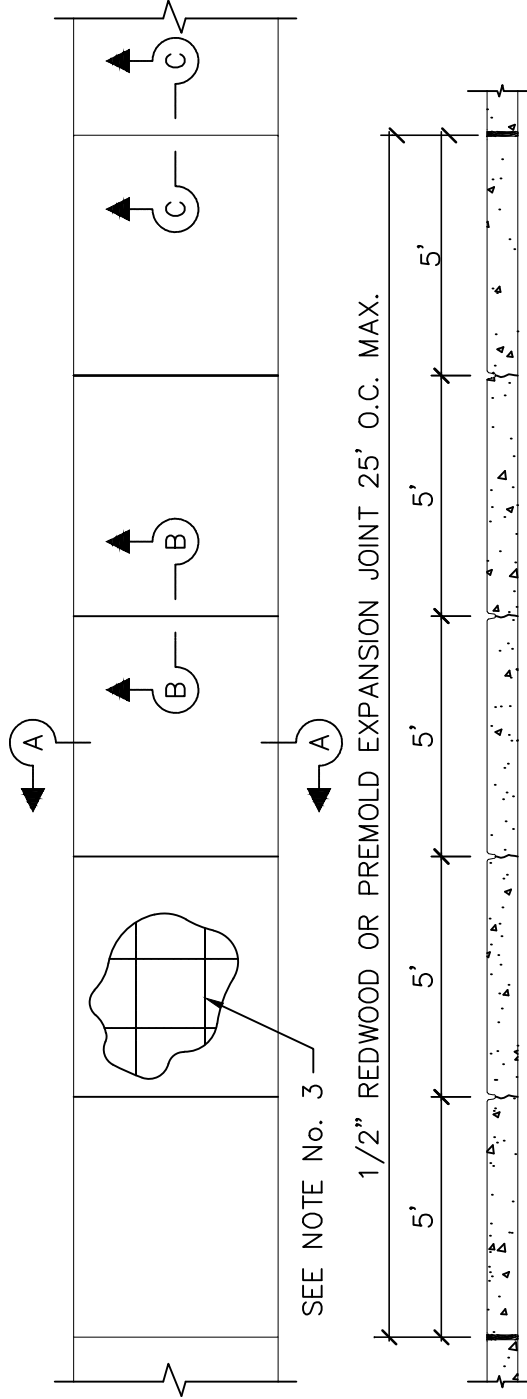
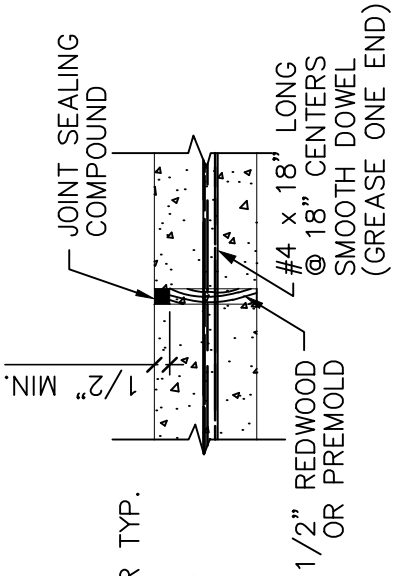
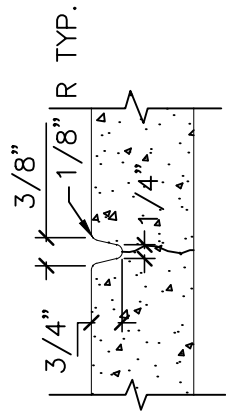
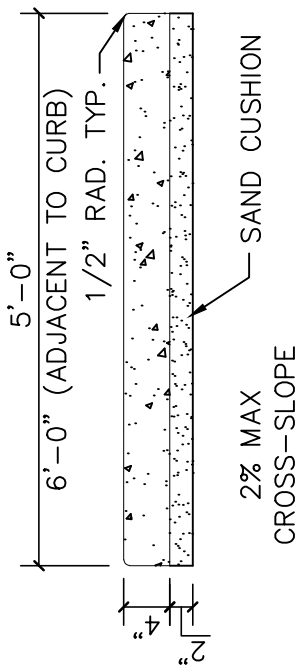


SECTION A-A

NOTES:

1. EXISTING CURB AND GUTTER SHALL BE VERTICALLY SAWCUT. HORIZONTAL SAWCUTTING OF CURB NOT ALLOWED
2. SIDEWALK SECTION THROUGH DRIVEWAY SHALL BE POURED SAME THICKNESS AS DRIVEWAY APPROACH (EXISTING SIDEWALK, IF ANY, SHALL BE REMOVED AND REPLACED).
3. MATCH EXISTING DRIVEWAY THICKNESS OR AS DICTATED BY GEOTECHNICAL REPORT.





NOTES:

1. ALL SPEC. ITEM NUMBER REFERENCE THE 5TH EDITION OF THE NCTCOG STANDARD SPECIFICATIONS FOR PUBLIC WORKS CONSTRUCTION.
2. CONCRETE SHALL BE CLASS A PER SPEC. 702.3.
3. REINFORCEMENT SHALL BE #4 BARS @ 18" EACH WAY.
4. PROVIDE EXPANSION JOINTS ALSO WHEN CONNECTING TO EXISTING SIDEWALKS, DRIVEWAYS, CURBS, AND GUTTER.

City of Saginaw
 Permit Department
 301 S. Saginaw Blvd.
 Bus: 817-230-0453 Fax: 817-232-8565
 E-mail: permits@saginawtx.org



City of Saginaw

Permit Date: _____
 Permit #: _____
 Total Fee: _____
 Receipt #: _____

Paving Permit Application

Permit Address: _____

Zoning Type: **Commercial/Industrial** **Residential**
Permit Type: Drive Approach Flatwork/Paving Parking

Property Owner Information

Name:		
Address:		
City:	State:	Zip:
Phone:	E-mail:	

Contractor Information Homeowner Contractor To be Determined

Name:		
Address:		
City:	State:	Zip:
Phone:	E-mail:	

Permit Information

Construction Value:	
Square Footage:	
Site Plans (must be to scale and turned in with application):	
Construction Plans (must be to scale and turned in with application):	

Permit Requirements

- Drive Approach**
- Minimum 5 feet away from obstruction such as Street light, Fire hydrant, and traffic signal poles.
 - Please see attached documents for drive approach requirements.
- Parking, Paving, Flatwork**
- For parking specifics please see [Chapter 10 Article XI Section 10-324](#) of the City of Saginaw Code of Ordinances
 - All flatwork shall be minimum five (5) feet from property line
 - Appendix A Zoning Article 9 Sec. 9-3 Drainage
 - No flatwork will be permitted to be located within utility easements
 - No concrete allowed in city right-of-way unless it is approved by the Building Department
 - For pavement located within a Fire Lane please contact the Fire Department

All work must meet currently adopted codes and city ordinances. Inspections must be requested for all permits. This permit, once issued, expires by limitation 180 days from the date of issuance unless construction is commenced and inspection approval is obtained within 180 days of issuance. The authority having jurisdiction shall be permitted to grant an extension of the permit time period for additional 180 days upon written documentation, by the permittee, of a satisfactory reason for failure to start or complete the work or activity authorized by the permit. Only one extension will be allowed.

I understand that all permits require phase inspections in addition to a final inspection.

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

Applicant Signature:	Date:
Printed Name:	Date:

Property Owner's Statement

(To be signed **if homeowner is general contractor**)

The intention of this statement is to provide the owner who is occupying the home (not a rental) the option to take responsibility/liability for the project.

I am the owner and occupant of the above listed property. I have the ability to and will perform the work as described. I am responsible for the construction and inspections of the improvements. If such improvements are found to be defective. I alone am responsible for the cost of any repairs or replacements necessary to bring the improvements into code compliance with the City of Saginaw.

I have read and acknowledge the information stated above.

Property Owner's Signature:

Date:

Property Owner's Printed Name:

Date: