



City of Saginaw

Roof

Required Documents

- Contractors must be registered with the City of Saginaw
 - Must have proof of general liability insurance at minimum \$100,000 with the City of Saginaw listed as a certificate holder
- Permit Application
 - Must include cost of job
 - Must meet current adopted codes and Saginaw ordinances

AFTER ALL PERMITS ARE APPROVED.

- Inspections
 - The inspection line is **817-232-4263**
 - Requests made before 7:30 a.m. will be inspected that day.
 - Requests made after 7:30 a.m. will be done the following day.
 - Please give permit number, permit address and type of inspection being requested.

Inspections

1. Final

Requirements

- All roof sheathing shall comply with Table 503.2.1.1.(1) or currently adopted code
- All roof coverings shall comply with section R905 of currently adopted code
- Asphalt shingles shall be tested in accordance with ASTM D7158. Asphalt shingles shall meet the classification requirements of Table R905.2.4.1 for the appropriate ultimate design wind speed. Asphalt shingle packaging shall bear a label to indicate compliance with ASTM D7158 and the required classification in Table R905 .2.4 .1.
 - **Exception:** Asphalt shingles not included in the scope of ASTM D7158 shall be tested and labeled in accordance with ASTM D3161. Asphalt shingle packaging shall bear a label to indicate compliance with ASTM D3161 and the required classification in Table R905.2.4.I.

City of Saginaw
Permit Department
301 S. Saginaw Blvd.
Bus: 817-230-0453 Fax: 817-232-8565
E-mail: permits@saginawtx.org



City of Saginaw
Roof Permit Application

Permit Date: _____
Permit #: _____
Total Fee: _____
Receipt #: _____

Permit Address:

Property Owner Information

Name:		
Address:		
City:	State:	Zip:
Phone:	E-mail:	

Contractor Information Homeowner Contractor To be Determined

Company Name:		
Address:		
City:	State:	Zip:
Phone:	E-mail:	

Permit Information

Construction Value:	
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Permit Requirements

1. All roof sheathing shall comply with Table 503.2.1.1.(1) of the 2018 International Residential Code
2. All roof coverings shall comply with section R905 of the 2018 International Residential Code

Property Owner's Statement

(To be signed **if homeowner is general contractor**)

The intention of this statement is to provide the owner who is occupying the home (not a rental) the option to take responsibility/liability for the project.

I am the owner and occupant of the above listed property. I have the ability to and will perform the work as described. I am responsible for the construction and inspections of the improvements. If such improvements are found to be defective. I alone am responsible for the cost of any repairs or replacements necessary to bring the improvements into code compliance with the City of Saginaw.

I have read and acknowledge the information stated above.

Property Owner's Signature:	Date:
Property Owner's Printed Name:	Date:

All work must meet currently adopted codes and city ordinances. Inspections must be requested for all permits. This permit, once issued, expires by limitation 180 days from the date of issuance unless construction is commenced and inspection approval is obtained within 180 days of issuance. The authority having jurisdiction shall be permitted to grant an extension of the permit time period for additional 180 days upon written documentation, by the permittee, of a satisfactory reason for failure to start or complete the work or activity authorized by the permit. Only one extension will be allowed.

I understand that all permits require phase inspections in addition to a final inspection.

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

Applicant Signature:	Date:
Printed Name:	Date: