



City of Saginaw

Swimming Pool and Spa Requirements

Permit requirements

- Contractors must be registered with the City of Saginaw
 - Must have proof of general liability insurance at minimum \$100,000 with the City of Saginaw listed as a certificate holder
- Permit Application
- Plot Plan
- Plans that meet currently adopted codes and Saginaw Ordinances
 - Minimum 5 feet from property line
 - Minimum 5 feet from foundation
 - If located closer must provide engineered letter

AFTER ALL PERMITS ARE APPROVED.

- Inspections
 - The inspection line is **817-232-4263**
 - Requests made before 7:30 a.m. will be inspected that day.
 - Requests made after 7:30 a.m. will be done the following day.
 - Please give permit number, permit address and type of inspection being requested.

Inspections

1. Stake out
2. Belly Steel and ground*
3. Underground Electrical
4. Deck Steel and ground*
5. Final including fence, self-closing and latching gate, and back door alarm

Requirements

- If pool is located within 5 feet of foundation will need an engineered letter.
- Must comply with current adopted City of Saginaw codes and ordinances.
- Fences shall comply with [Chapter 10 Article VIII Division 2 Sec 10-192](#) of the City of Saginaw Ordinances.
- Pool deck/flat-work must be minimum 5 ft from property line
 - [Appendix A Zoning Article 9. Sec. 9-3 Drainage](#)

NEW POOL OR WATER FEATURE
APPROVAL REQUEST AND RELEASE



(Version 2004.6)

("ONCOR") of Company's plans to construct a pool or water feature ("Project") at
(address) _____ /city → _____
("Company") requests approval from ONCOR Electric Delivery Company.

In order for ONCOR to properly evaluate the Project, Company must attach the following to this completed document:

- Three copies of Company's construction Plans, which include the location of (1) the pool or water feature (including all decking and walkways); (2) all underground electric facilities drawn to scale and clearly marked as either direct buries or in conduit, including primary, secondary, service and street light facilities (the "Underground Facilities"); (3) the electric meter; and (4) all overhead electric facilities within thirty feet of the water's edge ((1), (2), (3) and (4) may be referred to collectively as the "Facilities"); and
- A copy of the final survey for the property ("Survey") showing the location of all property lines and easements located on the property.

In exchange for ONCOR's review and requested approval of the Construction Plans, Company certifies that:

- (a) The Underground Facilities at the Property have been located through the Texas 811;
- (b) Company has accurately represented on the Construction Plans and the Survey the location of each of the Facilities located through 811, easements, and property lines located at the Property;
- (c) ONCOR can rely on the information set forth in the Construction Plans and the Survey in considering Company's request for approval of the Construction Plans;
- (d) Company will exercise extreme caution consistent with all industry accepted standards and practices when excavation around Facilities;
- (e) Company has requested ONCOR to approve the Construction Plans for the sole purpose of obtaining any necessary municipal approvals and to resolve potential conflicts with existing electric facilities; and
- (f) Except as set forth in (g)(1), below Company agrees to indemnify, protect, defend, and hold ONCOR harmless from and against any and all damages, claims, judgments, causes of action, suits, liability, or losses ("Claims") arising out of the construction of the Project or the representations made herein by Company, including Claims arising out of the activities set forth in (g)(2), below.
- (g) In the event ONCOR incorrectly identified the location of the Underground Facilities and such identifications were relied on by Company to prepare the Construction Plans: (1) Company shall not be responsible for the damage to the Underground Facilities; but (2) Company shall be responsible for applicable costs associated with any necessary re-route of the Facilities and all costs associated with relocation of the Project regardless of the cause or reasons for such re-route or relocation.
- (h) In an effort to improve customer service ONCOR has created the following electronic mailboxes to facilitate the exchange of information. Along with the necessary documents please feel free to add any comments or concerns.
met.east@oncor.com
met.west@oncor.com

(Company Name)

By: Sign~ _____

Name: Print~ _____

Title: _____

Phone: _____

Date: _____

(Texas 811 Confirmation Number)

City of Saginaw
Permit Department
301 S. Saginaw Blvd.
Bus: 817-230-0453 Fax: 817-232-8565
E-mail: permits@saginawtx.org



City of Saginaw

Permit Date: _____
Permit #: _____
Total Fee: _____
Receipt #: _____

Swimming Pool and Spa Permit Application

Permit Address: _____

Have the utility lines been marked?

Yes No¹

Has ONCOR approved the plans?

Yes No²

1. If no contact Digg Tess at 1-800-245-4545 to have utilities marked.
2. If no, provide ONCOR met.west@oncor.com with the provided ONCOR cover letter, a site plan showing property lines, all marking from Digg Tess, and proposed location.

Swimming Pool/Spa Type

Above Ground

In Ground

Property Owner Information

Name: _____

Address: _____

City: _____

State: _____

Zip: _____

Phone: _____

E-mail: _____

Permit Information

Construction Value: _____

Sqaure Footage: _____

Site Plan (must be to scale and turned in with application): _____

Construction Plans (must be to scale and turned in with application): _____

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 - a. Appendix A Zoning Article 9. Sec. 9-3 Drainage

Describe All Work

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Contractor Information

All Contractors must be registered with the City of Saginaw, be validated on the permit, and hold general liability insurance with the City of Saginaw as a certificate holder prior to the permit being released

General Contractor Information Homeowner Contractor To be Determined

Company Name:		
Address:		
City:	State:	Zip:
Phone:	E-mail:	

Electrical Contractor Information Homeowner Contractor To be Determined

Company Name:		
Address:		
City:	State:	Zip:
Phone:	E-mail:	

Plumbing Contractor Information Homeowner Contractor To be Determined

Company Name:		
Address:		
City:	State:	Zip:
Phone:	E-mail:	

Property Owner's Statement

(To be signed **if homeowner is general contractor**)

The intention of this statement is to provide the owner who is occupying the home (not a rental) the option to take responsibility/liability for the project.

I am the owner and occupant of the above listed property. I have the ability to and will perform the work as described. I am responsible for the construction and inspections of the improvements. If such improvements are found to be defective. I alone am responsible for the cost of any repairs or replacements necessary to bring the improvements into code compliance with the City of Saginaw.

I have read and acknowledge the information stated above.

Property Owner's Signature:	Date:
Property Owner's Printed Name:	Date:

All work must meet currently adopted codes and city ordinances. Inspections must be requested for all permits.

This permit, once issued, expires by limitation 180 days from the date of issuance unless construction is commenced and inspection approval is obtained within 180 days of issuance. The authority having jurisdiction shall be permitted to grant an extension of the permit time period for additional 180 days upon written documentation, by the permittee, of a satisfactory reason for failure to start or complete the work or activity authorized by the permit. Only one extension will be allowed.

I understand that all permits require phase inspections in addition to a final inspection.

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

Applicant Signature:	Date:
Printed Name:	Date: