



# City of Saginaw

**Meeting Date:** 7/17/2018

**Staff Contact:** Gabe Reaume  
City Manager

**Agenda Item:** 11  
(WS-0718-01)

**E-mail:** [greume@saginawtx.org](mailto:greume@saginawtx.org)

**Phone:** 817-230-0324

---

**SUBJECT:**

- a. Enterprise Fund
- b. Enterprise Escrow Funds
- c. Utility Billing Policies

---

**BACKGROUND/DISCUSSION:**

There will be a presentation regarding the items listed above.

**FINANCIAL IMPACT:**

N/A

**RECOMMENDATION:**

This a workshop item. No action will be taken.

**Attachments**

Copy of Presentation



# Enterprise Fund (Water and Wastewater)

## Revenues

- Rate increase 8% wastewater
- Water increase will be absorbed in current rate

## Expenses

- Fort Worth water rate increase 3.35%
- Fort Worth wastewater increase 8.46%
- Add an Environmental Assistant (50% Drainage Fund)
- Includes TMRS rate increase from 6% to 7% effective 1/1/2019
- Special requests: service truck replacement, file cabinets, replace Vermeer Vac Trailer, portable office space, phone payment system, payroll time keeping system (50%)
- Begin funding for future equipment replacement
- Design for Saginaw Blvd 16" WL PH2 (\$155,00 impact fees)
- Construction for Fairmont 12" sewer rehab PH1 (\$650,000)
- I & I study Ph2 and \$250,000 for I&I projects (\$95,000 and \$250,000)

	<b>FY 17/18 Adopted</b>	<b>FY 17/18 Estimated</b>	<b>FY 18/19 Planning</b>
<b>Beginning Fund Balance</b>	\$ 6,355,239	\$ 6,355,239	\$ 5,772,834
<b>Water Sales</b>	\$ 4,700,000	\$ 5,000,000	\$ 5,000,000
<b>Wastewater Service</b>	3,800,000	4,100,000	4,008,000
<b>Other</b>	1,391,645	1,470,645	633,955
<b>Total Revenues</b>	\$ 9,891,645	\$ 10,570,645	\$ 9,641,955
<b>Water - Fort Worth</b>	\$ 3,030,300	\$ 3,180,000	\$ 3,131,815
<b>Wastewater - Fort Worth</b>	2,815,100	2,897,000	3,053,260
<b>Other Operating</b>	2,525,225	2,549,425	2,690,080
<b>Debt Service</b>	287,625	287,625	282,255
<b>Capital Outlay/Projects</b>	2,239,000	2,239,000	1,290,500
<b>Total Expenses</b>	\$ 10,897,250	\$ 11,153,050	\$ 10,447,910
<b>Ending Fund Balance</b>	\$ 5,349,634	\$ 5,772,834	\$ 4,966,879
<b>Restricted Fund Balance</b>	2,164,563	2,228,513	2,289,353
<b>Unrestricted Fund Balance</b>	3,185,071	3,544,321	2,677,527
		Available for on-going expenses	255,590
		Available for one-time expenses	2,421,937
<b>Inc/(Dec) in Fund Balance</b>	\$ (1,005,605)	\$ (582,405)	\$ (805,955)

# Financial Management Policies

## Utility Billing Policies



### New utility account requires:

- New account application
- Valid government issued identification
- Lease agreement or closing disclosure
- Payment of \$110
- Payment of any balance due on previous utility accounts with the city

### Transfer of service within the city of Saginaw requires:

- Lease agreement or closing disclosure
- Transfer of service application
- Payment of \$10

### Termination of service request requires:

- Address or account number where the service will be terminated
- Date of requested termination
- Complete forwarding address



# Utility Billing Policies

## Disconnect/reconnect water service

- Accounts not paid in full 15 days past the due date will be scheduled for disconnection
- A fee of \$25 will be charged for reconnection
- A fee of \$100 plus any damages for tampering with city property

## Contact customer service

- Extended due date or payment options
- May not be more than 90 days in arrears
- Customers who do not comply with their agreed upon payment arrangements will not have the opportunity to make further arrangements until the beginning of the following calendar year

## Payments not received by due date

- Residential account late charge is \$5
- Commercial account late charge is 10%

## Returned check fees and credit card chargeback fees

- \$25 fee