

**CITY OF SAGINAW
MINUTES OF CITY COUNCIL MEETING,
PUBLIC HEARING AND WORKSHOP
HELD AT THE SAGINAW CITY HALL
333 WEST MCLEROY BLVD.
JULY 17, 2018**

Present at the meeting:

Mayor	Todd Flippo
Mayor Pro-Tem	David Flory
Councilmember	Patrick Farr
Councilmember	Valerie Tankersley
Councilmember	Charles Tucker
Councilmember	Cindy Bighorse
Councilmember	Mary Copeland
City Attorney	Bryn Meredith
City Engineer	Andrew Simonsen, P.E.
City Manager	Gabe Reaume
Asst. City Manager	Dolph Johnson
Finance Director	Kim Quin
City Secretary	Janice England
Interim Police Chief	Doug Spears
Police Captain	Russell Ragsdale
Police Captain	Karl Johnson
Interim Fire Chief	Scott Craver
Director of Public Works	Rick Trice, P.E.
Director of Community Svcs.	Keith Rinehart
Director of Economic Dev.	Alora Wachholz
Director of Human Resources	Melanie McManus
Library Director	Ellen Ritchie
Utility Billing Supervisor	Karen Cromwell
Police Officer	Derek Garretson

Absent from the meeting:

None

Visitors at the meeting:

Tasha Perez	Pamela Lakey
Lawrence Lakey	Jose Murillo
Charity DeVille	Camden Motley
Jeff Bulla	Rabbi Mordecai Griffin

(1) Call to Order

Mayor Flippo called the meeting to order at 6:00 p.m. with a quorum present.

Pledge of Allegiance to the United States

Pledge of Allegiance to the State of Texas

(2) Invocation

Rabbi Mordecai Griffin of Sar Shalom Synagogue gave the invocation.

(3) Audience Participation

This item was covered on the video screen.

(4) Consent Agenda

a. CC-0718-01

Action regarding Minutes, June 26, 2018

b. CC-0718-02

Action regarding Disposal of City Surplus Items and Agreement with Tommy Lute Auctioneers for Auction of City Surplus Items

Summary: Periodically the City disposes of surplus items that are either no longer used, are broken, or have been deemed past their useful life. The last auction of surplus items was held in 2017. A list of surplus item is below. For many years, the City has used the services of Tommy Lutes Auctioneers to dispose of the surplus items. They provide auction services for many local municipalities. There is no financial impact involved in approving the list of surplus property. The costs of the auction will be covered by the proceeds of the items sold.

<u>Item</u>	<u>VIN No./Description</u>
2005 Ford Expedition	1FMPU155535LA06051
1997 Ford Expedition	1FMEU1765VLB82340
2006 Ford F350	1FTW31586EB27319
2005 Ford F150	AFTRF12W45KD67976
2008 Ford CV	2FAHP71V89X110590
2006 Ford F150	1FTRX12W56KA83206
Batwing Rhino Mower	FM15 15782
Rhino 8 Foot Mower	TW96 13275
Aluminum Dog Pen Pieces	50 pcs.
Stainless Steel Serving Stand	
Aluminum Camper Shell	

c. CC-0718-03

Action regarding Public Safety Radio Communication System

Summary: The purchase of a public safety radio communication system was discussed in detail at the June 5th City Council Meeting. There are safety issues for our personnel with the current system. The proposal is to purchase new public safety radio

communications equipment for both the fire and police departments from Motorola Solutions. The total estimated cost is \$990,522 Tarrant County 9-1-1 has committed to contribute \$325,721 towards this purchase. The financial impact will be \$664,801 for one time costs and an estimated annual operational cost of \$72,689. Funds are available for this expenditure in the current Fund Balance. A budget adjustment will be made at the end of the current fiscal year.

d. CC-0718-04

Action regarding City of Fort Worth Regional Radio Communications System Subscriber Agreement

Summary: This item is related to Item 4c. It addresses the city becoming a user of the City of Fort Worth Regional Radio Communication System. Moving to this system will resolve the current communication issues and will provide some significant enhancements and capabilities that the current system cannot provide. The proposed agreement has been reviewed by the City Attorney. It mirrors the agreements between the City of Fort Worth and the current forty-nine users of the system. The annual estimated cost will be \$72,689 (minus any available Tarrant County 9-1-1 grant funding assistance which we may qualify for). Funds are available for this expenditure in the current Fund Balance. A budget adjustment will be made at the end of the current fiscal year.

e. CC-0718-05

Action regarding County Wide Interlocal Agreement for Mutual Aid in Fire Protection and Emergency Medical Services

Summary: The proposed County Wide Interlocal Agreement for Mutual Aid in Fire Protection and Emergency Medical Services is a single county wide mutual aid interlocal agreement. Our Fire Department will still operate as they do currently primarily giving and receiving aid from adjacent partner agencies. However, approval of a county wide agreement provides the ability to both provide and receive aid from more distant departments they don't routinely work with. The proposed agreement has been reviewed by the City Attorney.

Mayor Flippo explained that the staff has requested that Item 4e be pulled from the agenda to be considered at a future Council Meeting.

Motion was made by Mayor Pro-Tem Flory with a second by Councilmember Tankersley to approve Items 4a through 4d of the consent agenda as presented. Motion carried unanimously. 7-0-0-0

For: Mayor Flippo, Mayor Pro-Tem Flory, Councilmembers Farr, Tankersley, Tucker, Bighorse and Copeland

Against: None

Abstain: None

Absent: None

(5) CC-0718-06

Public Hearing – Consideration and Action regarding an ordinance to: 1) add a new Article V, “Special Event Permit”, to Chapter 54 of the City Code, governing certain special events, and based on a recommendation from the Planning and Zoning Commission, to amend the Zoning Regulations of the City by amending Section 8-7 of the City Code, to clarify conflicting language regulating special events for commercial property (Ordinance No. 2018-09)

Mayor Flippo declared the public hearing for this item opened at 6:03 p.m. Interim Police Chief Spears explained that proposed Ordinance provides a permit requirement and review process for events such as parades, fun runs, etc. to insure that public health and safety are protected. Police Captain Ragsdale briefly explained the proposed ordinance.

Mayor Flippo called for any public input. There was none. Mayor Flippo declared the public hearing closed at 6:08 p.m.

Motion was made by Councilmember Farr with a second by Mayor Pro-Tem Flory to adopt Ordinance No. 2018-09 as presented. Motion carried unanimously. 7-0-0-0

For: Mayor Flippo, Mayor Pro-Tem Flory, Councilmembers Farr, Tankersley, Tucker, Bighorse and Copeland

Against: None

Abstain: None

Absent: None

- (6) CC-0718-07
Overview of Proposed Food Truck Park at Willow Creek Park

Director of Public Works Trice gave a brief overview of a proposed food truck park at Willow Creek Park. He explained the concept being proposed. He added that pricing for various structures in the presentation should be available soon. There was a brief discussion regarding the use of crushed granite for surfaces; landscaping; lighting; and parking. The Council concurred for staff to proceed with the concept of a food truck park at Willow Creek Park.

- (7) CC-0718-08
Public Hearing – Regarding a proposed project within Willow Creek Park owned and operated by the City of Saginaw and located immediately north of a 1.5 acre tract on the hard northwest corner of Longhorn Road and South Knowles Drive. Proposed Project would utilize approximately 1.25 acres of the park property as a food truck court open to the public and is expected to include basic infrastructure for such use

Mayor Flippo declared the public hearing for this item opened at 6:21 p.m. City Attorney Meredith explained that this item is for a public hearing only and no action will be taken. He stated that the public hearing is required because the proposed use, a food truck court, may or may not be a normal park use. He explained the next step after tonight's public hearing is for the Council to take action on its findings regarding the proposed use. He stated that this could be in the form of a motion or resolution.

Mayor Flippo called for any public input. There was none. Mayor Flippo declared the public hearing closed at 6:30 p.m.

- (8) CC-0718-09
Consideration and Action regarding Appointment to Advisory Recreation and Parks Board

City Secretary England explained that Charles Tucker submitted his resignation for Place 1 on the Advisory Recreation and Parks Board recently due to his election to the City Council. She stated that a board application was recently received from Charity DeVille who has expressed interest in serving on this board. She added that the Council can move one of the existing alternate members to the open position or appoint Ms. DeVille. Mayor Pro-Tem Flory suggested that Alternate 1 Member Travis Albritton be moved to Place 1; Alternate 2 Member Gregory Gerami be moved to Alternate 1 Member; and Charity DeVille be appointed to Alternate 2 Member.

Motion was made by Mayor Pro-Tem Flory with a second by Councilmember Bighorse that Alternate 1 Member Travis Albritton be moved to Place 1; Alternate 2 Member Gregory Gerami be moved to Alternate 1 Member; and Charity DeVille be appointed to Alternate 2 Member. Motion carried unanimously. 7-0-0-0

For: Mayor Flippo, Mayor Pro-Tem Flory, Councilmembers Farr, Tankersley, Tucker, Bighorse and Copeland

Against: None

Abstain: None

Absent: None

- (9) CC-0718-10
Consideration and Action regarding Proposal for Professional Architectural Services for the City of Saginaw Municipal Facilities Needs Assessment and “Town Center” Conceptual Design

City Manager Reaume explained that the Proposal for Professional Architectural Services for the City of Saginaw Municipal Facilities Needs Assessment and “Town Center” Conceptual Design will include a needs assessment study of all city facilities and the consideration of future needs. He added that the City has an opportunity to create a unique look and feel on West McLeroy Boulevard.

Mr. Jeff Bulla of PGAL addressed the Council. He explained that PGAL’s specialty is municipal facilities. He stated that their services include a high level needs assessment and review of existing buildings to determine the highest and best use as well as to determine if additional property is needed. He added that they will also look at opportunities to create a town center.

Motion was made by Mayor Pro-Tem Flory with a second by Councilmember Tankersley to approve the Proposal for Professional Architectural Services for the City of Saginaw Municipal Facilities Needs Assessment and “Town Center” Conceptual Design. Motion carried unanimously. 7-0-0-0

For: Mayor Flippo, Mayor Pro-Tem Flory, Councilmembers Farr, Tankersley, Tucker, Bighorse and Copeland

Against: None

Abstain: None

Absent: None

- (10) Recess into Workshop

Mayor Flippo declared the meeting recessed into Workshop at 6:42 p.m.

- (11) WS-0718-01
a. Enterprise Fund
b. Enterprise Escrow Funds
c. Utility Billing Policies

Finance Director Quin gave a power point presentation regarding the Enterprise Fund, Enterprise Escrow Funds, and Utility Billing Policies. She explained the anticipated revenues and expenses for the fiscal year 2018-2019. She stated that the City of Fort Worth is proposing a 3.35% increase in water rates and an 8.46% increase in sewer rates. The

proposed fiscal year 2018-2019 budget will include no increase in water rates and an 8% increase in sewer rates for Saginaw customers. She also explained the current Utility Billing Policies.

(12) Reconvene back into Regular Session

Mayor Flippo declared the meeting back in Regular Session at 7:13 p.m.

(13) Executive Session

1 § 551.071. Texas Government Code. Consultation with Attorney. The City Council may convene in executive session to conduct a private consultation with its attorney on any legally posted agenda item, when the City Council seeks the advice of its attorney about pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of Chapter 551, including the following items:

- a. Any Posted Item
- b. Laws governing economic development incentives

Mayor Flippo declared the meeting recessed into Executive Session at 7:14 p.m.

Mayor Flippo declared the meeting back in Regular Session at 7:47 p.m.

(14) Adjournment

Motion was made by Councilmember Tankersley with a second by Councilmember Tucker to adjourn the meeting. Motion carried unanimously. 7-0-0-0

For: Mayor Flippo, Mayor Pro-Tem Flory, Councilmembers Farr, Tankersley, Tucker, Bighorse and Copeland

Against: None

Abstain: None

Absent: None

Mayor Pro-Tem Flory declared the City Council Meeting of July 17, 2018 adjourned at 7:48 p.m.

ATTEST:

APPROVED:

City Secretary Janice England

Mayor Todd Flippo